

**St. Anthony Catholic High School (SACHS)
Financial Policy**

Registration in FACTS: A non-refundable deposit of \$300 plus a \$50 payment plan fee is due upon registration into FACTS. The \$300 non-refundable deposit will be applied to the student account as an advanced payment. Payment plan arrangements will be established upon completion of this process in FACTS. In the event the student does not attend IWHS, the \$300 deposit will not be refunded and will be forfeited.

Tuition/Fee Plans: All students/families must select a Payment Plan at the time of enrollment through **FACTS:**

<https://online.factsmgt.com/signin/45DZ6>

Tuition must be paid (payable to SACHS) according to one of following plans:

Plan Description	Plan Details
Annual Plan*	Total Balance Paid in 1 installment Due Date: 04 July 2018
Semester Plan	Total Balance Paid in 2 Installments Due Dates: 04 July 2018 & 04 December 2018
<i>Monthly payment plans begin on the date designated below and have monthly installments for each consecutive month until the balance is paid in full.</i>	
12 Monthly Payments Plan	Total Balance Paid in 12 Consecutive Monthly Installments Due Dates: 04 June 2018
11 Monthly Payments Plan	Total Balance Paid in 11 Consecutive Monthly Installments Due Dates: 04 July 2018
10 Monthly Payments Plan	Total Balance Paid in 10 Consecutive Monthly Installments Due Dates: 04 August 2018

It is a mandatory requirement for your FACTS account to maintain an active financial/payment account to remain in good standing. Payment plans are intended to include ONLY tuition, mandatory fees and room & board costs.

Late fees and/or fines are due immediately.

Description	Amount Due
Annual Tuition	\$ 9,700 [eligible for 3% discount when paid in full on/before 04 July 2018]
Registration Fee	\$ 135.00
General Fee	\$ 450.00
Parent-Teacher Club Fee	\$ 200.00
Technology Fee	\$ 85.00
Wellness Fee	\$ 110.00
Graduation Fee	\$ 150.00 [seniors only]
Domestic Student Health Insurance	\$ 1,400.00 [refer to <i>Student Health Insurance</i> section]
International Student Health Insurance	\$ 1,400.00 [refer to <i>Student Health Insurance</i> section]
FACTS Payment Plan/Enrollment Fee	\$ 50.00 [due upon enrollment of payment plan]
Summer School Tuition	\$ 445.00 [per 1 credit]
Senior Connection Tuition/Fees	Varies
ESL Tuition/Fees	Varies
International Application Fee	\$ 265.00 [international students only – one-time fee]
Emergency Fund	\$ 1,000.00 [refer to <i>Room & Board</i> section]
Transportation Fee	\$ 460.00 [refer to <i>Room & Board</i> section]
Housing Deposit	\$ 1,100.00 [refer to <i>Room & Board</i> section]
Annual Room	\$ 15,000.00 [refer to <i>Room & Board</i> section]
Annual Board (incl. tax)	\$ 4,750.00 [refer to <i>Room & Board</i> section]

The following fees may be incurred by the student during the school year. All fees listed are non-refundable. All fees are subject to change without notice. All fees are due as they are assessed.

Description	Amount Due
Add/Drop Fee	\$ 25.00 [per change]
Advanced Placement Course Fee	\$ 98.00
Band/Guitar	\$ 550.00 [eligible for inclusion in payment plan]
Cheer Coaching Fee	\$ 500.00 [eligible for inclusion in payment plan]
Art Course Fee	\$ 35.00 [per semester]
Photography Fee	\$ 25.00 [per semester]
Science Course Fee	\$ 20.00 [per semester]
Parking Permit	\$ 43.00
Parking Violations	\$ Varies
Late Payment Fee	\$ 50.00 [per month]

Late Registration Fee	\$ 150.00
Library Fines	Varies
Return Check Fee	\$ 30.00
Collection Fee	\$50.00
Financial Aid Application Fee	\$ 20.00
ID Replacement Fee	\$ 10.00
Testing Fee	Varies
Transcript Fee	\$ 2.00
Textbooks	Varies [<i>Estimated \$500 *Dependent on courses*</i>]

Sibling Discount: Families with more than one child enrolled simultaneously at St. Anthony High School (SACHS) will receive a ten percent (10%) discount in the amount of \$970.00 for their second child. Families with a student simultaneously enrolled at Incarnate Word High School (IWHS) will receive a ten percent (10%) discount in the amount of \$970.00 applied half to the account at SACHS and half to the account at IWHS.

Student Health Insurance: All students are required to participate in the student accident and sickness insurance plan. Domestic students can submit an insurance waiver if they are covered under their parent(s) or legal guardian(s) health insurance plan. The waiver must be submitted electronically at <https://consolidatedhealthplan.com/group/514/waiver/1> by **August 31, 2018**, **No exceptions**. Please print out and save the confirmation receipt after the waiver is submitted for future reference. If a waiver is not submitted by the designated deadline, the charge will be added to the student account. Waivers are not applicable for international students. More information about the student insurance cost and coverage details can be found online at www.uiw.edu/health.

Room & Board: Students participating in the Boarding Program may enroll in any of the designated plans above. All boarding students are required to submit the designated *Housing Deposit, Transportation Fee, and Emergency Fund* prior to move-in. All boarding students are required to submit the SACHS/IWHS Boarding Agreement Contract to the Office of Residence Life.

ESL Tuition: ESL tuition and fees will vary depending on the student's level. For ESL pricing information, please refer to the ESL fee schedule. Tuition for the first semester of ESL must be paid prior to student beginning classes.

Withdrawal/Refund Policy: A student's withdrawal from SACHS will be considered as occurring the day a parent or legal guardian turns in a completed withdrawal form at SACHS. The withdrawal form may be obtained from the Enrollment Office. It is the responsibility of the parent or legal guardian to obtain all the required signatures, the final signature being that of the Principal before the student's withdrawal will be considered official. Notice to an instructor or other office (including the Business Office) does not cancel registration.

WITHDRAWAL WITHOUT PROPER NOTICE MAY RESULT IN FAILURE IN ALL COURSES FOR THE SEMESTER AND THE PARENT OR LEGAL GUARDIAN WILL BE RESPONSIBLE FOR FULL PAYMENT OF ALL TUITION, FEES, AND OTHER CHARGES.

Students withdrawing from SACHS will be refunded tuition only according to the Withdrawal/Refund Schedule listed below. The parent or legal guardian of the student will be held responsible for non-refundable fees assessed to the student's account statement. The total tuition for the respective academic school year is taken into consideration, as well as the date of the student's last attendance, to determine the percentage of total tuition due upon withdrawal from SACHS. With respect to students receiving financial aid (i.e. scholarships, grants and/or discounts), SACHS reserves the right to rescind any financial aid award when a student voluntarily withdraws or is mandated to withdraw by SACHS.

SACHS Withdrawal/Refund Schedule	
Student's School Attendance	% of Total Tuition Refundable at time of Withdrawal
Fall Semester: 0-2 Weeks	100 %
Fall Semester: 3-4 Weeks	50% of Fall & 100% of Spring
Fall Semester: 5 th Week or later	0% of Fall & 100% of Spring
Spring Semester: 0-2 Weeks	100 % [Spring only]
Spring Semester: 3-4 Weeks	50% [Spring only]
Spring Semester: 5 th Week or later	0%

Additional Information: In the event of delinquency or default, I promise to pay all reasonable costs of collection including, but not limited to, any attorney fees and court costs necessary for the collection of any amount due. In the event of that I fail to make payment herein provided for at the time when the same becomes due, I promise to pay a late charge in the amount of 50.00 (monthly) for each late payment (tuition and/or fees), for the sole purpose of defraying the expense of following and handling the delinquent payment. If the bank returns a check for any reason, there will be a \$50.00 charge. No post-dated or 3rd party checks will be accepted.

In the event of delinquency or default of the Tuition Payment Promissory Note or other failure to make full payment of tuition and fees, including any incidental fees and late fees, by the due date, the student may be withdrawn, grades and official transcripts may be withheld, and the student may be prohibited from registering for classes until full payment is made. Delinquency of student accounts includes outstanding balances at St. Anthony Catholic High School, Incarnate Word High School UIW Prep, and the University of the Incarnate Word.